SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

KHOIRABARI COLLEGE

KHOIRABARI COLLEGE, P.O.-KHOIRABARI, DIST.- UDALGURI, BTR
784522
www.khoirabaricollege.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Khoirabari College is situated in Barbalisitha village which is in the 6th schedule Area (Bodoland) under the Tribal Belt & Block, P.O.+ P.S.- Khoirabari, District Udalguri B.T.R, Assam-784522. It is a rural area and located in the western part of Udalguri district. It is a Border district with Bhutan.

The College was established on 16th August 1993 with the objective of providing quality higher education at an affordable cost to the marginalized section of the locality. Since its beginning with two rooms, the college has grown into a leading higher educational institution with its own campus and infrastructure to accommodate around 1400 students in undergraduate level in Arts Stream and 60 students in PGDCA course. We also offer UG and PG courses in ODL mode under KKHSOU, Guwahati.

The College is permanently affiliated to Bodoland University from 2020-21, earlier it was under Gauhati University and is a Co-educational institution. The core subjects offered by the college are Assamese, Bodo, Economics, Education, English, Geography, History, Political Science and PGDCA and Certificate Courses are offered. The College has been included under sections 2(f) on 14/07/2008 and 12(b) on 04/02/2010 as per the UGC Act, 1956. The Library has a holding of around 14200 books, 6 print journals and large number of online Journal through N-List.

The College is going to get accredited by NAAC for the first time and preparations are going on.

The institution is following Three Year Degree Course since 1993 and from 2019-20 sessions, CBCS system introduced as per the directions of Gauhati University. In 2020 the College was transferred to Bodoland University and following the CBCS Pattern of the University.

Girls Hostel having a Capacity for 40 boarders but due to local problems there is no boarders in the hostel. There is an Indoor Stadium, Multi-Purpose Gymnasium, Auditorium and three Smart Classroom in the College. There is playground for outdoor games.

The College is a Tobacco Free Zone and Green Campus. The social environment of the college is a very harmonious one with students from various communities and religious background study here without any kind of discrimination.

Vision

"To Achieve Academic Excellence with all sections of the society".

Mission

Khoirabari College is a premier institution for the young buds of this backward region to fulfil the need of higher education. They rush here to attain academic excellence, professional competence and to develop skills necessary for pursuing personal and social dreams. It has been its relentless effort to inspire the students for

their all-round development. so that they can understand the values of National Integration, Social Harmony and Secularism.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Khoirabari College is located in an ecologically rich region in the district of Udalguri of Assam where the renowned Eco-tourism of the Assam and North-East India Bogamati and renowned of Pygmy hog (Nol Gahori) Bornadi Wildlife Sanctuary is also located just a few Kilometers away to the North of college.

The college has a visionary management team to lead the institution towards achieving higher academic excellence.

College is located in a comparatively pollution free, disease free and crime free region.

The college has sufficient amount of land (9.179 Acre) for its future development and to lead the Institution up to university level.

The local community along with different local institutions and agencies has an well-established link and coordination with the college and they have well wishes and good faith on the institution.

The college has started to take bold initiative to digitalized the whole functionary of the college to build the academic environment to feet with the modern age of science and technology.

Institutional Weakness

The college is located in a rural and economically backward area of Assam.

The college has very limited sources of income generation.

The college has only arts stream and the students aspiring for higher studies in science and commerce have no option other than going to other institutions. Although Assam Government declared to open Science Stream yet the stream has not been started till now by the government of Assam.

Limited Staff in sanctioned post is another weakness of the College.

Lack of sufficient infrastructural facilities.

Most of the students are from poor financial background and this affects their learning environment.

The road communication of the feeding area is very deplorable.

Institutional Opportunity

There is the opportunity to upgrade the certificate courses of the college into skill oriented diploma courses for better future of the students.

College has some special advantages of getting autonomous status in the upcoming days.

College has the opportunity to work more for expanding e-learning.

College has the opportunity to introduce different skill development courses along with some science and commerce programs.

The college has the opportunity to work in the field of developing small scale and cottage industries on the basis of local resources in an innovative way.

The college has the opportunity to develop the potentiality of students sports and co-curricular activities.

Institutional Challenge

The surrounding area of the college is affected by heavy flood every year due to which the development of academic environment is hampered.

Shortage of sufficient fund is another challenge of the college because of which all round development of the college could not be achieved as desired.

Limited teaching staff in sanctioned post is another challenge of the college due to which the college couldn't keep pace with the development of global educational atmosphere.

Lake of sufficient research infrastructure is also a challenge of the college due to which the college could not move forward properly in the sphere of research and development.

The problem of student's dropout is another major challenge of the college. This Problem occurs every year because most of the students of the college are from poor economic background.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Khoirabari College follows the Under Graduate Level Curriculum of Arts Streams prepared by its parent University. The Academic Committee of the College prepares an Annual Academic Calendar based on the Calendar of the University. The Calendar so prepared is publicized in the College Prospectus and also published through the College website and Notice Board of the College.

A Master Routine is also prepared by the Class Routine Committee and the Academic Committee. All Heads of the Departments distribute the courses amongst the faculty members and prepare the departmental class routines accordingly.

Class attendance of the students is recorded in the Class Register Books.

One Sessional Examination is conducted as per Academic Calendar for each semester. The Sessional and the University Final Examinations held in the college are conducted by the Examination Committee of the College. The marks of the Sessional Examinations are maintained in the departmental progressive record book and the results of the Final Examinations are recorded centrally in the office of the college.

For participatory learning, departmental Wall Magazines, College Magazine are prepared and field visit, survey works are organized. The Project works and Field works provide the students the opportunities of experiential learning.

Faculty members of the College participate in assessment and evaluation process for UG programmes of Arts Stream of the university.

The Three Year Degree Course had been started since the beginning of the College, Semester System had been introduced by the College since 2011-12 and CBCS System has been implemented from the academic session 2019-20 as per guidelines of University.

A total of 02 Certificate Courses have been offered by the institution since 2016-17 academic session.

The college collects Feedbacks from students, teachers and alumni along with from employers of outgoing students on various aspects of the institution. Feedback reports and analysis are submitted to the authority of the College for necessary action

Teaching-learning and Evaluation

Khoirabari College obeys the guidelines of the Government of India against reserved categories during college admission every year. Of course, the college cannot follow the Govt. criteria in case of S.T. reservation as the area falls under the Tribal Belt and Block.

The college follows a student centric evaluation process throughout the academic year/semester wise like sessional examinations, Home Assignment, Project preparation, Field study and survey, excursion etc. Apart from these, class test, group discussion, quiz, debate, extempore speech etc. are organized as an extension activities for the welfare of the students.

The college has an experienced 21 nos. of full time qualified teachers and a good number of part-time teachers. They are capable of motivating the students and delivering messages to the society. Khoirabari College being a higher educational institution along with B.A. course offers PGDCA diploma course for ICT learning for the student of the college.

The college has been able to maintain the average pass percentage above 69.47. It is mentioned worthy to note that though the college runs only single stream, it enrolls good numbers of students from different groups of the society.

Research, Innovations and Extension

The Faculties of the Khoirabari College are involved in Research, Innovation and Extension activities. Dr. Nripesh Kailta has completed one MRP during 2017-18 funded by UGC. The institution has created on Innovation system in the college which includes areas like publications of Books with ISBN, articles in Research Journal with ISSN, Awareness programmes on AIDS, Road & safety measures, Disaster and Fire, Health and Education etc. In addition to these, the research project is being done through field investigation, field trips and excursion. Remedial classes are provided for the slow learners, to cope up with other students. Online mode of class is another innovative endeavor during the time of Covid-19 pandemic. The faculties of the college as well as IQAC have taken different community development services namely, awareness, plantation, cleanliness drive in the nearby areas, Volunteer services through NSS in different festivals and conferences.

 The Khoirabari College Students Union has been actively involved in the observation of different festivals namely, Saraswati Puja, Bathou Puja, and Freshmen Social ceremony in every year. Every year Khoirabari College Students Union election is being held for smooth functioning of the Student community. The IQAC has observed the foundation day of Bodo Sahitya Sabha etc. The Governing Body of the College has arranged the Farewell ceremony to Dr. Hiran Deka Narzi, founder principal of the college. International Women's Day, Human rights Day, Teachers Day is also celebrated in the college. Plantation in World Environment Day is another aspect done by IQAC of the College.

 Faculties of the college have presented Research paper and participated in the National and International seminars. During Covid-19 crisis the teachers extended hands to the poor people with cash and kind as well as especially able person. Poor students in the adopted village are being felicitated to encourage for higher studies. Students and Teachers exchange progrmmes with different institutions and organizations are done through singing MOU.

Infrastructure and Learning Resources

Khoirabari College, established in 1993, is located in Bhergaon sub-division of Udalguri district in Assam, 45 km away from district head quarter. It is located on a peaceful rural area comprised of 30 Bighas of land to provide an equipped academic ambience. There are 12 nos. of Class rooms out of which 3 nos. is ICT enabled class rooms with projectors. All the class rooms are sufficiently spacious, hygienic, well ventilated and equipped with sufficient white and green board. All the departments are organised with separate rooms for the faculty members and equipped with desktop computers.

The central library which is located in the front side of the college provides books, journals, e-journals, e-books and internet facility to the teaching staff and students. It is spread over 3744 sq. ft. which provides Current Awareness Services, Selective Dissemination Information, Photo copy and print copy services for the staff and students. The library aims to be fully automated in due course of time. KOHA software is installed in the library.

Our institution has integrated latest IT methods and aiming to complete automation of the regular activities of the campus. Admission, Administrative and Academic process are integrated with IT to make the process convenient and transparent.

Student Support and Progression

The students of Khoirabari college are benefited by the Government Scholarship like Post Matric and Ishan Uday. The institution initiates the provision of soft skill, Yoga and Gymnasium as life skill and ICT skill as Diploma course to the students. The institution has a transformed mechanism for timely redressal of student grievances through the grievance redressal cell. Many pass out students have been placed in different jobs. A good numbers of students are doing higher education. The College is situated in Tribal Belt and backward and remote area. The college has performed well in sports activities. A number of students have won national, state and inter-college youth festival level medals on behalf of Khoirabari college. The college has a registered Alumni Association and has been actively working as an integral Part of the institution. They organize its meeting annually within the college campus and various programme actively organized like '*Azadi ka Amrit Mahotsav*', plantation and drawing. The alumni association constructed a beautiful gardens in the college, donated a water filter a book shelf. They have beautify the college by doing plantation and developing different activities in the college campus. The Khoirabari college has student union body and it has been elected through the process of election. The Union body performed different occasion and arranges different sports events, cultural and religious programmes in the college premises as per the academic calendar.

Governance, Leadership and Management

 The college works for development of human resources with the values, art and culture of the society. The college follows all the rules and guidelines of affiliating university and UGC. The college has a well-defined organisational hierarchy supports decentralised and participatory management for effective decision making, policy evolving and strategy development. The functioning of the institution is in compliance with the direction and the norms of all its statutory bodies. The institution has effective welfare measures for its teaching and nonteaching staff. The management motivates the faculty to participate in seminars, workshops, conferences etc, and to enroll as members in professional bodies to update their knowledge. The quality and work efficiency of the staff is assessed by the performance appraisal system. The institution has a mechanism for internal and external financial audits. The fund mobilisation policy of the institution is based on its ideology of rendering educational service The College infuses team spirit and co-operation amongst the students which is evident in College Week and other departmental activities. The Students' Union Body of the college assures students full participation in various activities.

The Governing Body of the college supervises the smooth functioning of the administration and academic well being of the college. All the decisions regarding policy and planning is handled by the Governing Body consisting of the representatives of all stake holders. The college construction committee monitors the infrastructural development of the college and estimates the fund allocation in different developmental schemes. The college maintains different funds like General Fund, Games Fund, Examination Fund etc. the accounts of which are maintained with separate cash book, ledger book, passbook etc. The accounts are audited by the certified Chartered Account. The IQAC of Khoirabari College was established in the year 07-04-2017. The Quality Assurance Cell of the institution takes care of the regular planning and execution of all the quality initiative and quality assurance initiative measures adopted and implemented by it. The main task of the IQAC is to effectively plan all quality measures to sustain and enhance quality in all the activities of the institution.

Institutional Values and Best Practices

Khoirabari College, being an institution of higher education always encourages the institutional values and social responsibility through practicing the lessons of dignity, equality and rights of individuals. For firm implementation of these initiatives the college has set up different committees like Women Cell, Anti Ragging

Cell and Grievances and Redressal Cell to monitor the matter. The College is very much concerned about the safety and security of the students, employees and the College property. To initiate this measures boundary walls are constructed, Wi-Fi, CC TV cameras are installed, mock drill and awareness programms are organized, RO water facilities installed, emergency phone numbers are displayed, complain and suggestions boxes are provided, uniform, identity cards are issued to every students, employees, separate girls common room with lavatory is provided, ladies separate toilets are available.

The College has the facilities of electricity and alternative solar energy sources. It has good water facility. The College has green campus initiative for more greener environment. The College has its best practices is to developed the adopted village and Anti ragging campaign.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KHOIRABARI COLLEGE
Address	Khoirabari College, P.O.-Khoirabari, Dist.-Udalguri, BTR
City	KHOIRABARI
State	Assam
Pin	784522
Website	www.khoirabaricollege.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Debabrata Sen	03711-277408	9101662896	03711-277408	kbcnaac@gmail.com
IQAC / CIQA coordinator	Nripesh Kalita	-	7002791336	-	iqackbc@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Assam	Bodoland University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	14-07-2008	View Document
12B of UGC	04-02-2010	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Khoirabari College, P.O.-Khoirabari, Dist.-Udalguri, BTR	Tribal	9.917	6701.6

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	HS	English + Assamese	80	54
UG	BA,Assamese	36	HS	Assamese,English + Assamese	100	45
UG	BA,Bodo	36	HS	Bodo	120	34
UG	BA,Bodo	36	HS	Bodo	120	57
UG	BA,Economics	36	HS	English + Assamese	30	3
UG	BA,Economics	36	HS	English	60	16
UG	BA,Education	36	HS	English + Assamese	150	99
UG	BA,Education	36	HS	English + Assamese	120	70
UG	BA,English	36	HS	English	30	4
UG	BA,English	36	HS	English	60	26
UG	BA,English	36	HS	English	30	0
UG	BA,Geography	36	HS	English	60	28
UG	BA,Geography	36	HS	English + Assamese	40	11
UG	BA,History	36	HS	English + Assamese	60	14
UG	BA,History	36	HS	English + Assamese	80	33
UG	BA,Political Science	36	HS	English + Assamese	120	65
UG	BA,Political Science	36	HS	English + Assamese	140	81
PG Diploma	PGDCA,Pgd	12	GRADUAT	English	60	56

recognised by statutory authority including university	ca		E			

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				24
Recruited	0	0	0	0	0	0	0	0	17	4	0	21
Yet to Recruit				0				0				3
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				15
Recruited	0	0	0	0	0	0	0	0	5	10	0	15
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	4	4	0	8
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	8	2	0	10
M.Phil.	0	0	0	0	0	0	6	2	0	8
PG	0	0	0	0	0	0	3	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	4	10	0	14
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	406	0	0	0	406
	Female	573	0	0	0	573
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	9	0	0	0	9
	Female	47	0	0	0	47
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	29	22	16	13
	Female	18	26	25	20
	Others	0	0	0	0
ST	Male	439	357	356	433
	Female	624	568	556	514
	Others	0	0	0	0
OBC	Male	99	76	69	77
	Female	114	126	116	92
	Others	0	0	0	0
General	Male	65	52	44	50
	Female	67	72	70	81
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1455	1299	1252	1280

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Khoirabari College continuously strives for expansion of quality in higher education among rural, poor and socio-economically disadvantaged group of students. Our college is prepared to face the change in education system. Importance will be given to liberal education, value based education and environmental education. The stress is given on project work, Field work and experimental learning and made Environmental Studies a compulsory subject and teaches traditional and ethical values and made skill subjects compulsory for the students who are free to select skill courses of any department.
2. Academic bank of credits (ABC):	The college has not registered under ABC but has plan to do so.
3. Skill development:	The college has plan to introduce more skill oriented and job oriented courses and made skill subjects compulsory for the students who are free to select skill courses of any department. Moreover, the college has constantly advising its students to undergo different online courses conducted under NIELIT, MOOC etc.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	In view of better communication, the students are taught in both English and Assamese. Sometimes Bodo language is also used for Bodo students The college is planning more orientation to the faculties for effective teaching in both the languages. The college has introduced CBCS system and is making efforts to transform its curriculum towards Outcome Based Education.
5. Focus on Outcome based education (OBE):	For Outcome Based Education along with traditional courses. To meet the NEP, college has planned to implement interdisciplinary program and inter departmental program focusing on Outcome Based Education.
6. Distance education/online education:	We are having plans to implement more distance learning program. The college already has a study Centre of KKHSOU (Krishna Kanta Handique State Open University), Guwahati. During the period of lockdown, the faculties took classes through various platforms like Google Class Room, Google Meet, Zoom Cloud etc. The college has added various technological tools like computers, Learning Management System, LCD Projector, Interactive

	Display Panel, Wi-fi etc.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, ELC has been set up in the college.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, students' co-ordinator and co-ordinaing faculty members are appointed by the college.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	They help the new students to register their names in the electoral roll. They informed the students the documents required for registration. They visit class to class and informed the students who have not registered about process of registration. They visit door to door to the nearby locality and asked them cast their valuable votes.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The ELC members along with NSS volunteers visit door to door to the nearby locality and asked the eligible voters specially the senior citizen group to cast their valuable votes.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	137 nos. of students were not registered. the ELC members personally contacted them and informed them the process of filling up the forms and the required documents needed for registration. The ELC members collected documents required for registration and help them practically for registration.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1280	1252	1299	1455	1345

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 24

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	21	21	21	21

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
80.94	28.87	53.86	83.91	36.09

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Khoirabari College has implemented Choice Based Credit System (CBCS) in 2019 in all the departments as per the regulations of Gauhati University, Guwahati. In 2020 the College has implemented CBCS Course under Bodoland University. The college as well structured Outcome Based Education (OBE) process for the effective implementation and delivery of the curriculum to make the students socially committed, employable, innovative and research oriented.

Curriculum Delivery and Planning Process

- At the beginning of the session the academic council along with IQAC meets and plans the strategy for effective delivery of the curriculum. The council has analyzed the results of previous year and measures are taken of necessary. Khoirabari College has been focusing on a well planned, student centric routine to cater the interest of 1280 students from eight departments and PGDCA.
- To prepare college routine a routine committee is formed every year. While preparing the routine some aspects are taken into consideration such as guidelines of UGC and the affiliating university, infrastructural conditions, one class is allotted to each credit, generally first class of the routine is allotted to Honours course, more than three consecutive classes are not allotted and more than three teachers of any particular department are not engaged at a specific time.
- Academic Council designed the prospectus which disseminates information regarding the programmes and courses.
- Each department calls a meeting and prepares schedule of work in the form of departmental time table, division of syllabus and allotment of classes to individual teachers. Each department follows the academic calendar issued by the affiliating university.
- The college also prepares an academic calendar including schedule of sessional examination, co-curricular activities. Academic calendar and time tables are displayed on notice board of the college. The principal and IQAC monitor the progress at regular level. All the departments prepare teaching plan according to the plan formulated. All the teachers maintain Teacher Diary.
- Use of ICT, E-Learning resource is taken in curriculum delivery (PPT, subject related audio video clips etc.)

Curriculum Implementation Process:

- Orientation class is conducted for newly admitted students.
- Seminars are organized for the students of Honours Courses where students are encouraged to present their topics. Quiz competitions are also conducted. Home assignments are also given to the students. Field study and Educational Trips to places are organized by the departments and keep records of such activities.
- The college conducts centralized sessional examination for every semester after which department

- level meetings are organized.
- Remedial classes are organized.
- A course completion report for each semester is prepared by the department and submits to IQAC.
- The Feedback regarding the curriculum from the students, teacher and alumni is collected and analysed.

IQAC makes necessary modifications in curriculum delivery based on curriculum feedback from stakeholders and result analysis.

File Description	Document
Upload Additional information	[View Document]
Provide Link for Additional information	[View Document]

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 2

File Description	Document
Upload supporting document	[View Document]
Institutional data in the prescribed format	[View Document]

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 0.9

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
60	00	00	00	00

File Description	Document
Upload supporting document	[View Document]
Institutional data in the prescribed format	[View Document]

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The college has been always sensible towards these crosscutting issues. Being an affiliated college the curriculum of Gauhati University and Bodoland University are followed in the institution and it integrates to some extend all the above crosscutting issues through different programmes. Besides the certificate course also include some issues.

Professional Ethics: Political Science, Education Assamese, Bodo, Economics, Geography and English have included some elements of professional ethics in the syllabus. The topics like principles of quality control, conduct in work place, ethical behavior, equal treatment to women, respect for senior citizen, maintenance of cleanliness and hygiene. English in 1st semester, 2nd and 3rd semester in Political Science and 3rd and 5th semester in Education touch these issues.

Gender Sensitivity: The syllabus of Economics, English, History, Political Science, and Education include issues related to gender sensitivity. Economics has this issue in 5th and 6th semester. English has in first and 2nd semester, History has all semesters, and Political Science has in all except 3rd semester. Education has in 5th and 6th semester.

Human Values: The College is sensible towards human values. The students are taught various issues in respect of this. Topics such as family, society and community, social relationship, social control, process of socialization, functions of culture, social maturity, value and peace education, human right, are taught in Economics, Education, English, History and Political Science. Economics and Education have this topic in 3rd semester, English has in 1st and 2nd semester, History has in 1st and 3rd semesters, Political Science has in 2nd, 4th and 6th semesters.

Environment and Sustainability: The College runs a compulsory paper for all called Environmental Studies in Second Semester which deals with environmental protection and sustainability. Apart from this, the curriculum of various departments also includes issues like environmental protection, tea plantation, paperless campus, solid waste management, solar energy, pollution free earth, plastic free zone etc. Economics covers this in 5th and 6th semester. Education has in 5th and 6th semester. Political science has in 2nd semester. Geography has in 4th and 5th semester.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 14.69

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 188

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 85.78

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
441	421	433	485	476

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
526	526	526	526	526

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 80.93

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
146	151	162	156	170

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
194	194	194	194	194

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 60.95

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

- The college always gives more emphasis on how the learning be made more student centric. The teachers use chalk and talk and discussion method. Apart from these PowerPoint and projectors are also used as learning tools.
- The college is equipped with Smart Classrooms, ICT Enabled classrooms to provide the benefit of modern technological innovations.
- Group discussion, seminar, educational tours to academic institutions and historical places are taken up to make learning process more students centric.
- Most of the teachers of the college have published textbooks, reference books and articles in different journals and editing magazines lead the college to an educational pride.
- Both Assamese and English languages are used as the medium of instruction for both Honours and Regular students. Classes are taken according to syllabus and relevant questions are discussed after the completion of every class.
- Field study / field survey are under taken by each department.
- Picnic is undertaken by every department for the enhancement of social understanding among the students.
- Participatory learning activities such as college wall magazine, deparrtmental wall magazine, annual college magazine etc are under taken to enhance the creativity power of the students.
- NSS is another wing of co-curricular activities provided to the college students.
- To enhance communication skills, departmental seminar are organized in every semester for the students by selecting various important topics of their own.
- College week is observed to search potent talents of the students in co-curricular activities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 97.22

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
24	21	21	21	21

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 71.43

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	15	15	15	15

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system

is time- bound and efficient

Response:

The college maintains full transparency in internal assessment and adopts the procedure to enhance the quality of such assessment. The evaluation blue print has normally been earmarked by the parent university through the syllabus. 80 marks of each paper are at the disposal of the university and set in the end semester examination. The other 20% is being sessional part (this 20 marks accrued of 5% from 1st sessional, 5% from 2nd sessional, 5% from attendance, 5% from assignments, group discussion, field study etc. The answer scripts are discussed with the students for identifying the weakness of the students.

Examination Committee:

Khoirabari College has a separate examination committee to look after the examination related works. Every year a new examination committee is constituted according to the proposal of the teacher. The committee is headed by the Principal as Examination–in- Charge with one Additional examination- in-charge from the teaching faculty.

Evaluation:

The College conducts unit test and sessional examination according to guidelines as prescribed by Gauhati and Bodoland University which is published in college prospectus. After the completion of the internal examination evaluation is conducted. Marks of sessional test are displayed on the notice board and answer script are shown and discussed with the students. On the eve of every semester examination previous years question papers are discussed and solved the queries of the students. The Library stores the University question papers of past years and makes available to the students to help them prepare for examination.

Assignments:

Home assignments for all papers are compulsory for every student. Proper weight- age of attendance in internal assessment is strictly followed. Group discussion, home assignment, seminar are held as a part of internal assessment.

The College has formed the Grievance Redressal Cell for the welfare of the students. The cell is accountable to meet up grievances of the students according to the parent University rules and regulations.

Grievances at College level:

- The students are allowed to make queries about the marks obtained by them in a particular subject.
- The HoD of each department is entrusted to look into the grievances of the students to deal with. Moreover, the concerned teacher explains the answer scripts before the pupil for his/her satisfaction.
- If any discrepancy is detected then answer scripts are re-evaluated without any delay, corrections are made and recorded in the progress report
- Grievances not solved by the respective departments are redressed by the Examination Committee of the College.
- To raise a grievance a written application is sought from the student regarding his/her grievance.
- If he/she is not satisfied with the decisions at the Departmental Level, he/she may approach the

Principal.

Grievances in University level:

- A student can approach to the University if he/she is not satisfied with the results at college level. Then he/she may apply to the Controller of Examination of Gauhati/Bodoland University with forwarding of the Principal.
- In such case, the College supplies the answer script to the University for verification.
- The controller of examinations enquires the grievances and redresses it.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

Khoirabari College, being a higher educational institution, offers under graduate course of Arts having subjects Assamese, Bodo, English, Economics, Education, Geography, History and Political Science with Honours and Regular Courses. Apart from these, Post Graduate Diploma Course in Computer Education is also offered. The College runs UG CBCS under Gauhati from 2019-20. Presently the institution has been a feather college under Bodoland University.

Course Outcome:

- After completion of the course in Assamese, the students will be able to know the history of Assamese literature, phonetics, grammar and composition and description of folk literature and culture, society and religious traditions of Assam.
- Similarly the students of Bodo course will be able to know the history of Bodo literature, phonetics, grammar and description of folk literature and culture, society and religious traditions of Bodo in particular and Assamese in general.
- In Economics, the students will be able to know economic aspects like supply, demand, prices, capital, property rights, production, consumption and distribution, market and tax, cost, profit and loss etc.
- The students of Education will understand the meaning, scope, importance of Education and Psychology to deal with the problems of an individual and society.

- The students of English will able to know the world from different directions through the English literature. English literature brings the knowledge of new ideas of human society.
- The students of Geography will definitely know the idea of Lithosphere, Hydrosphere, Atmosphere

and Biosphere.

- The students of History will understand the Chronology of Human culture and activities with the measurement of time, place and person.

Political Science will teach the political behavior, relations, human rights, sovereignty, government and public.

The College evaluates the attainment of POs, PSOs and COs through the following parameters:

- Khoirabari College provides degree and Diploma courses with focus on the mission and vision of the college to encourage students to the field of higher education.
- The newly admitted students are apprised the vision and mission of college.
- Lesson plan based on the syllabus is prepared by the teachers for smooth completion of the course.
- The teachers use ICT enabled classroom and the students get benefit of it.
- The students can explore knowledge from the Central and Departmental Libraries of the college, which are enriched with variety of text and reference books, Magazine, Research Journals, and E-Resources.
- The college has two laboratories of Education and Geography departments and the students get opportunity to use tools and equipments.
- The College undertakes various activities like departmental field visits, visit to other educational institute and collaborative events with other organizations for the academic and social attachment of the students.
- The college, through various regular activities organized by the NSS Unit infuses socio ethical values and community service attitude among the students.
- The institution ensures the programme outcomes by analyzing internal and external examination results and achievements in employment, sports, cultural and extension activities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 Pass percentage of Students during last five years

Response: 69.47

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
258	256	173	318	276

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
333	381	281	423	426

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.42

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Innovations should always be the part of Educational Culture. Khoirabari college has created an ecosystem for innovation and has initiated creation and transfer of Knowledge. Innovation ecosystem focuses on Curriculum Development, Curriculum Implementation and Competitive spirit. Autonomous Institutions have freedom to develop curriculum. The affiliated institutions focus on implementation of the curriculum. The competitive spirit is the aim of both University/Autonomous and Affiliated Institutions. Promptness in delivery of education, ensuring the conduct of examination, maintaining the institutional accord etc. have remained the regular features of the institutions. The Choice Based Credit System (CBCS) and Grading System with the outcome based education are the innovative system implemented in the institutions. Khoirabari College has initiated various innovative practices for the development of both the students, faculties and the community. The following are the innovative practices initiated in the institution.

1. Publication of Books, Research Paper: The Faculties of the college have been engaged in creative works like publication of Books with ISBN as well as research papers in different journals including UGC CARE List journals. It has inspired both the students and the academicians.
2. UGC funded Research projects are also done by the faculties of the institutions.
3. Students support through Mentoring is another innovative practice in the institution.
4. Project reports are written by the students of the college under the guidance of the teachers

following the research methodology which is an Endeavour for innovation.

5. Collaborations are done through MoUs among different institutions/ Organizations to develop mutual understanding, sharing of knowledge as well as exchange of students and faculties to enhance knowledge and ideas.

6. Outreach programmes such as Health check up camp, Awareness programme on Road safety etc. are also done as being the part of the innovative ideas by the college

7. The college has been supporting the community through different social services by the NSS Unit of the college such as Cleanliness drive, Volunteer service etc.

8. One of the innovative practices of the college is the adoption of Online mode of teaching during the time of Covid -19 Pandemic. The entire world has badly suffered during Covid -19. But the institution has supported the students though online teaching and counseling. Hence conversion of physical classroom to digital one is an innovative practice.

9. During the COVID- 19 The teachers are extending the helping hand to the poor people of the community with Cash and kind.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 8

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	2	2	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during*

the last five years

Response: 0.08

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.83

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	10	15	5	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Our institute motivates the pupils to join different extension activities initiated by the cells and departments. Different initiatives are intended to develop a campus community partnership by involving the students with the practical realities of the society. In order to sensitize the students to social issues, various activities and awareness programmes are conducted. The objective of these programmes is to develop a mindset to extend a helping hand to the needy ones.

College- Local Community Partnership: with an objective to help the lower strata of the society, the college has conducted various programmes such as:

- General Health check up camp
- Awareness on Road safety Legal awareness camp
- Covid-19 Care Awareness
- Fit India Freedom Run Awareness Programme on Balanced Diet*
- AIDS Awareness
- Cleanliness Drive
- Education & Health Awareness
- Mega Cleanliness Drive
- Mock Drill on Disaster Management
- Plantation drive in Adopted Village
- Constitution Day celebration
- Farewell Programme
- Celebration of Foundation Day of the College
- Freshmen Social Ceremony
- Azadi Ka Amrit Mahaotsav
- Celebration of Bathou Puja/Saraswati Puja
- Celebration of Foundation Day of Bodod Sahitya Sabha
- Oath Taking Ceremony
- Volunteers Service in the Community by NSS

Helping the Marginalized: With an objective to help the marginalized section of the society we have initiated following programmes:

- Financial assistance to Specially Able Person
- Helping the poor during Nationwide lockdown
- Felicitation/Financial help to poor students

Helping hand to different organizations/Institutions:

- Khoirabari College Main Gate
- Bodo Sahitya Sabha
- All Rabha Students' Union
- Chinakona High School Golden Jubilee Celebration etc.

Conservation of Environment: Our College has initiated following programmes for conservation of environment in the locality:

- Celebration of World Environment Day
- Plantation of saplings outside the campus

- World Population Day
- Celebration of International Yoga Day

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The faculties and the students are performing different activities in the academic and social life for which some of they are awarded for their cotributions in respective fields.. The Khoirabari college Footbal Team has been awarded with the Guwahati City Championship organized by the Reliance Foundations in the year 2019-20. On the other hand, Dr. Uttam Kalita, Asstt. Prof. Dept. of Geography has been conferred the Radhakrishan Award for his contribution in the Academic as well as Social life. This Awad was offered by Jnan Vikash Academy Educational TRUST, Mangaldai in the year 2022.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 4

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	1	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 4

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The institution, established in 1993, is situated on a peaceful rural area comprised of 30 Bighas of land to provide an equipped academic ambience. There are 3 digital classrooms, three projectors, and a computer laboratory with 32 numbers of computers. The remaining are well equipped to meet the needs of the students with required teaching learning aids.

Classroom Facilities:

- There are 12 nos. of classrooms out of which 3 nos. is ICT enabled classrooms with projectors.

- Classrooms are equipped with Wi-Fi facility to enable effective teaching learning experience.
- All the classrooms are sufficiently spacious, hygienic, well ventilated and equipped with sufficient white board, 404 nos. of join desk benches and 231 nos. of pair desk benches.
- All the departments are organized with separate rooms for the faculty members and equipped with desktop computers.
- CCTV cameras are installed in the campus.
- Lights and Fans are available in the Classrooms.

Laboratory Facilities:

- Department of Geography and Education have laboratory facilities.
- Laboratories have various practical equipment's.
- Computer facilities are also available in the Laboratories.

Computer Facilities:

- Including 32 (Thirty two) Nos. of computers in the computer laboratory there are total 54 (fifty four) computers in the College.

- 9 (Nine) Printers, 2 (two) Copiers, 2 (two) Projectors and 1 (one) Sound system are available.
- There are three Interactive LED Display Screens for smart classroom.

Other Facilities:

- Separate rooms are allotted to IQAC.
- Separate room is allotted for Computer Centre.
- Separate room is allotted for Examination activities.
- Ramps for the benefit of the differently able individuals.
- Canteen service for the staff and students having adequate amenities. Filters for providing pure drinking water in the campus.
- Offering UG and PG course under KKHSOU (ODL).
- Hostel facility is available for 40 nos. of Girls students. Separate common rooms for the boys and girls.
- One DG for uninterrupted power supply within the campus.
- Total 9 (Nine) toilets are available in separately for gents and ladies.
- For any kind of meeting and seminar there is an Auditorium Hall with lecture stand.
- There is a Solar Power Plant of 50 KWp capacity inside our college campus which supplies uninterrupted power.
- There is a Cycle stand also for the students purpose.
- College Premise is bordered with concrete boundary wall.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 8.72

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
4.71	10.00	3.13	3.92	2.99

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The central library of Khoirabari College is located on the front side of the college it spread over 3744 sq. ft. The library is divided in different sections like Reference book section, Stack room, , Periodical section, Reading halls, Teaching staff section and Librarian cabin.. The library provides Photo copy & Print copy services, for the staff & students. The library aims to be fully automated in due course of time. We try and provide the best of the services to our ability for proper and smooth functioning of the college. We provide e- resources to needy students. INFLIBNET N-LIST is subscribed and the college gets access to NDL for its stakeholder. The library has separate reading room for boys and girls student which can provide seating accommodation of 60th students at a time. There is a separate reading table for teachers also.

KOHA software was installed in the year 2021. This is an open-source integrated library management system, used world-wide by public.

Features of KOHA:

- KOHA is a Web OPAC integrated library System(LMS)
- User friendly search facility
- The software is multilingual and transferable.
- KOHA'S online Public Access Catalogue, circulation management and self check out interfaces are based on update technology.
- KOHA software version - 20.11.11.000

File Description	Document	
Upload Additional information	[View Document](#)	
Provide Link for Additional information	[View Document](#)	

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

Our institute has integrated latest IT methods and aiming to complete automation of the regular activities of the campus. Admission, administrative and academic process are integrated with IT to make the process convenient and transparent.

* The College has a deal with UB Web Solutions and all the IT facilities are updated in consultation with the farm.
* The College has tie-up with ERP for maintenance and regular update of IT facilities.
* The IT infrastructure of the institute comprises 32 computers linked with Wi- Fi LAN.
* Our campus has one dedicated server. Library is going to be automated with KOHA software.
* The Library has regular subscription of E-journals and E-books via INFLIBNET.
* Use of learning management system like Google Classroom.
* All departments are equipped with computers and Wi Fi connectivity.
* Institute provides open Wi Fi facilities for teachers.
* Institute has a Dynamic Website and active social media platforms like Facebook and Twitter.
* Biometric attendance for teaching and non-teaching employees of the college.
* The college campus has been covered by CCTV surveillance in 24 x 7.
* The college has two Photo-Copier machines which are dedicatedly used for the teachers, employees.
* The institution uses Google Meet, Zoom Cloud etc. for classes, webinars and online conferences.
* The College had applied for Google Workspace and after proper verification they provide subscription due to which unlimited access to Google facilities are availed.
* The College has developed a portal for online admission.
* The college uses online form fill up portal extensively for the benefit of the students.
* The College has implemented LMS (Learning Management System).
* The institution has an interactive LED display and it is used for smart classroom.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 40

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 32

File Description	Document
Upload supporting document	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 53.86

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
53.3765	20.78	11.27	55.68	11.68

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 49.8

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
564	881	973	873	11

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document]

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document]

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 3.43

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	13	6	9	6

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
258	256	173	318	276

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 77.78

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
4	2	1	0	0

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	2	1	0	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 3.8

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	5	9	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of Khoirabari College has been actively working as an integral part of the institution. They have named it as Khoirabari College Alumni Association. It has received official registration under the local bodies. The Association is playing the key role in maintaining a nexus among them.

- The Alumni association organizes its meetings annually within the Campus.

- They provide extensive financial support during the silver jubilee celebration of the College2019.
- Alumni have enriched the infrastructure of The College by donating some furniture to the College.
- Alumni also constructed a beautiful garden in the Campus.
- Alumni participate in the Core Committee meeting of IQAC.
- They have contributed to the college by plantation drives in the Campus.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Institutional Governance Mechanism and Policies

- The College is established in a rural area with the vision to provide quality education to the poor rural students for transforming the lives of the rural masses. We are continuously trying to providevalue education and to transform the campus into a centre of excellence.
- To impart value based education leading to holistic development and preparing enlightened citizens.
- To integrate latest technology such as Information and Communication Technologywith teaching, governance.
- To help students to think rationally and develop ability to work in multi disciplinary teams.
- To ensure access of all sections of the society for higher education keeping in
- View the prevailing socio-economic deprivations. To protect, preserve and promote the cultural heritage.
- Our institute attempts to educate and imbibe the humanitarian values among the citizens.
- Under the monitoring of a dynamic and dedicated management, the institute functions via a

participative and decentralized system of governance.

- The dynamic leadership of the institution always gives a close guidance to the activities of the college to assist the youth to prosper as responsible, competent and mature individuals infused withhigher standards in head and heart.

Governance Mechanism:

The mechanism for governance of the institute is tuned with the mission and vision of the college.

The Governing Body is the supreme body in respect of framing the policies. The President of the Governing Body is always a renowned educationist and works as the chief trustee. He is assisted by the Principal as the ex- officio Secretary of the Governing Body.

It is constituted of various stake holders like Member of University Nomination, Social Activists,

Retired Teachers, Principal, Office Assistants, IQAC coordinator and alumni. The Governing Body gives required directions to the Principal to execute the plans according to the Mission and Vision of the college. The GB meetings are organized frequently according to the requirements in the campus to finalize and sanction necessary plans for infrastructural development and renovations and for the improvement of the

quality of the teaching learning process.To develop the sense of collective responsibility and team spirit, the decisions are adopted through a democratic style.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The institution has a Perspective/Strategic Plan in place to help it develop a systematic, well-thought-out and phased manner:

- .Providing more student-centered learning opportunitiesExtension of available area through vertical expansion to accommodate more classrooms, staffroom, laboratories ,etc
- Inculcating a value system in students.
- Renovations to revive the ageing infrastructure of the institution.
- Improvement of the Scope and Profile of the Teaching-Learning, Experience through greater use of ICT and other innovative means.
- Developing leadership qualities in students
- Collaboration with various students are done for outreach programmes
- Classes are taken by the faculty members in nearby schools to motivate the school students.
- Green Campus and Tobacco Free Zone.

Case study: Construction of Digital Smart Class room

- **Construction of Class room** : The college has constructed a three room with seating capacity of 50 participants to provide the latest teaching learning experience
- **LCD Projector:**The college has installed twohigh Quality LCD Projector to enable thestudents getting proper experience with ICT.
- **Visualize:** The College has equipped Smart Classrooms with Visualizer.
- **Digital Audio System: The** smart classrooms have been equipped with a Digital audiosystemaccessories and cordless microphone elements.
- **Acoustic panel:** The College has installed Acoustic panel in Smart Classroom so that the sound quality in the room gets qualified. It resists all kinds of echo and other disturbing elements.
- **Internet connectivity:** he class room has been connected with a high internet facility and Wi- Fi access has been provide to the teachers and students. The teaching learning environment has been enriched with this accommodation.
- **Computer**: there is a Computer in the classroom loaded with required and updated softwares.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2 Implementation of e-governance in areas of operation

> 1. **Administration**
> 2. **Finance and Accounts**
> 3. **Student Admission and Support**
> 4. **Examination**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

Khoirabari College always endeavors for professional development of its teaching and non teaching staff by adopting the policy such as

- Support the faculty member to participate in faculty improvement like Refresher course, Orientation programme and Short term courses.
- Efforts are made so that the faculty adopts student – centric education approach, academic planning, use of modern teaching – learning aids to make the curriculum interesting and effective for the students.
- Promotes research activities by encouraging the faculty member to carry out research work and run project like MRP etc.
- Promoting the participation of student, faculty members in staff in all co-curricular activity, community development and social work. The college ensures inclusiveness of female section as faculty member, the women cell undertake some activities .
- Retirement party is arranged in respect of the service of the retired person.
- Serious discussion related to the staff members are conducted and IQAC hall is used for the purpose.
- COVID – 19 Awareness Programme by the teachers in the nearby area
- COVID-19 Vaccination programme in the campus.
- Leaves are granted to the teachers for pursuing PHD programme.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 44

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
16	15	21	8	6

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
09	09	09	09	09

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The college has an efficient financial system to manage its day to day activities and to mobilise resources in an efficient manner.

College Audit (Chartered Accountant) The College maintains several Accounts and Audit of all the accounts are done by SangeetaChandak& Associates, Chartered Accountants every year. Each and every financial transaction and account of the college is audited. The Account Officer maintains all the accounts of Government and Non-Government funds on behalf of the Principal. All the Non-Government funds including the management funds, fees from self financing courses, salary of management staff etc. come under Audit.

External Financial Audit: While external audit is being done annually by the Chartered Accountant, appointed by the college.The institution conducts external audits regularly. The institution has conducted internal audit for the year 2017-18, 2018-19, 2019-20, 2020-21, 2021-22

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC encourages and motivates Teachers and Students to actively participate in academic and co-scholastic activities. The practices are –

Regular Practice:

UGC & University Circulars pertaining to various academic activities are displayed on the Notice Board, as well as in WhatsApp groups. With the help of the UGC & State grant, efforts have been made to develop infrastructure like laboratories, advanced equipment's, modern ICT gadgets, access to electronic learning materials etc. Adequate infrastructural support such as library, laboratory and reprographic facilities are provided by the college authorities. Availability of Internet and latest technological facilities are ensured for carrying out research work. All faculty members have been provided with unique user ID and password for accessing NLIST site that offers millions of documents in full text form. Teachers are encouraged to pursue their Ph.D. work and other career advancement course and college also provides relaxation in workload for carrying out research. Support and motivation is given to the faculty to take up Major/ Minor research projects.

Outcomes are:

Research Development Committee (RDC) has been formed in the college. Four of our faculty members from various departments have been awarded Ph. D. Degree (2017-2022). One (1) of our faculty members has completed his Ph. D course work. One (1) of our faculty members completed two Minor Research Project under UGC 12th Plan. Most of the faculty members published their research papers in various conferences and journals.

2) Curriculum Enrichment in the Institution

For holistic development of students, IQAC introduced two (2) value added courses during the academicsession 2021-2022. Students can choose the courses according to their interest. The value added coursesare

- 6 month diploma course in Advance Diploma in Computer Application Accounting and Publication (ADCAAP) has been introduced from 22 /08/2021 to 15/12/2021
- 6 Month Certificate course in Data Entry and Office Automation (CCDEOA) has been introduced from 22 /08/2021 to 15/12/2021

Extension activity.

The college staff and student are engaged in various extension activities including academic service. The college has adopted one School name Ghorashal M. E. School and one village name Khagrabari. The staff members of the college have been rendering the service in different circumstance in the development and welfare of the community. IQAC and NSS of the college are involved in several awareness programs on different issues on present day relevance.

The Quality of Teaching Learning Environment in Classroom teaching has been enriched

Response:

The IQAC has contributed in institutionalising the quality assurance processes with respect to curricular, co-curricular, infrastructure, students support, values etc. by various methods. Out of these, mention maybe made of the following best practices initiated by IQAC.

- The IQAC has initiated the mentor- mentee system in each department of the college as per the NAAC Guidelines, for assurance of quality in classroom teaching and helping out the slow learners and promoting the fast learners.
- The IQAC has initiated and facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation.
- Improvement in the institution like NSS activities, seminars, research activities etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Khoirabari College, a prime institution of higher education has been committed towards the promotion and practices of dignity, equality and rights of individual. For that committees like women cell, Anti-Ragging cell and Grievances and Redressal cell have been set-up in the college to monitor the issues of gender inequalities within the college communities. Measures like prevention and prohibition of any discrimination or harassment have been undertaken. To maintain the gender equality, the college has sufficient number of female representation in teaching community, students' union body, governing body, guardians who render their best services to make the college as one of the prominent co-educational institutions with 59.90 % girl's students.

Safety and Security

The college has the prime concern about the safety and security of every individual within the institutions. To ensure a safe and secured environment the college has taken a number of measures to unveil any such problems.

To initiate the measures:

i) Surrounding boundary wall has already been constructed,

ii) C.C.T.V. cameras have already been installed at proper places,

iii) Counseling programmes for safe and security were under taken every year just after the admission of the students,

iv) Anti-Ragging Cell is constituted,

v) Grievance Redressal Cell is constituted,

vi) Mock drill and awareness on disaster management also have been displayed,

vii) Provided RO-water facility at college campus,

viii) Emergency phone numbers of local hospitals, private phone numbers of Doctors, Fire Brigade, Police Station etc are displayed on the wall of the college office,

xi) Complain and Suggestion boxes are provided,

x) Uniform dress and identity Card issued to every students, Employees and Teachers with photograph,

valid date, name, home Address to ascertain the identity of the individuals in Entry and Exit of the college,

xi) A separate Girls common Room with lavatory and washroom facilities is provided to girls students

xii) Common girls' toilet for girls' students with one incinerator,

xiv) A Boys' Common Room is also provided to boys with required facilities.

The institution celebrates and organizes various national and international combinative days, events and festivals. The following events are observed in the institution throughout the year.

1. Republic Day :- On 26th of January, in every year the Republic day of India is observed by hosting tri-Colour Indian National Flag on the college Altar. The importance of the Republic day is remembered and refreshment is arranged for all.
2. Independence Day: - On 15th August, every year Independence Day is observed in the college and colourful programmes are organized.
3. World- Environment day: - Relevance of the day is observed by planting saplings within or outside of the college campus.
4. International women day: - The women cell of the college observed the world women day on 8th March, every year. A journal was published by the women cell related with international by the women day "the Wisdom" in the year
5. Yoga day: - The College observes every year the international Yoga Day on 21st June since 2015. Teaching, Non-teaching staff with the students participate in this programme
6. Teachers Day: - The Teachers day is observed in 5th Sept. in every year by the students of every departments

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Khoirabari College is located in the border area of Assam and Bhutan, which has an exemplary history of communal harmony. The college continues to take efforts to maintain social harmony through different activities among all categories of people. For instance- the college community viz- the teaching, Non-teaching staff and students represent different religions like Hindu, Bathou, Muslim and Christian to showcase of harmony to a great extant.

The college itself is a hub of inclusive environment of different culture, language, community, religion and practices. It initiates number of diverse activities by celebrating/observing events like Republic day, Independence Day, Gandhi Jayanti, Teachers' day, International women day, international environment day, NSS camp, International Yoga day, College foundation day, Foundation day of Bodo Sahitya Sabha, etc throughout the academic year. Festivals- in Saraswati Puja, Bathow puja, Kherai, Nagara Naam are performed, display of cultural rally on different ethnic groups in every college week, Workshop on Bihu dance, participation in inter-college and youth festivals, literary arrangement, social activities like-contribution to making of Assamese Encyclopedia, donations institutionally and individually to community development programmes specially to various festivals (Bihu, Baishagu, Durga Puja, Shree Krishna Rash Mahautshav), sports organisation (Khoirabari Martyrs Gold Cup Football Tournament), literary organisations like- Bodo Sahitya Sabha KAC, Assam Sahitya Sabha KAC), annual conference of different students and social organizations and in the development of adopted village Budurahabi (Bathouguri)

Sensitization of students and employees of the institution to the constitutional obligations: - Values, rights, duties, and responsibilities of citizen, The institution observed and various programmes, from time to time for the students and employees to inculcate values of human being. For that Republic day and independence days are observed to remember the antique history of freedom movement of our forefathers. Rights and duties of citizen on human rights day, to create awareness about environment the world environment day is observed, yoga day for yoga importance, women day for entire women community, teachers day for entire teachers community, college fresher day and college weeks are observed to make aware the entire community about their professional & social responsibilities through IQAC and NSS of

the College.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Title of the practice: -- Social Services in the Adopted Village

Khoirabari College as an institution believes the social welfare of the society through the application of class room training as well as both application and instruction to the outside classroom. The institution within the campus of the college manages to uplift the good habits of the students by obeying the rules and regulation of the college since the first day of admission of the students. Some best practices for the development of the social responsibilities undertaken by the institution are as mentioned below.

a) Objectives of the Practice: --

1. To encourage the students of the college to the additional social responsibilities in the community life.

2. To Make the Villagers aware about the health and education related issues and developmental aspects of the society to make dynamic with the help of student community.

The college has adopted a village namely Budrahabi (Bathouguri) P.O-Bhergaon Dist. Udalguri, B.T.A.D, Assam as Adoption village in the year of 2016 under the category of social responsibility. The college has undertaken plantation, social awareness programme against dropout students, social evils, Covid 19, Hygiene, drugs, intoxicated goods like drugs and alcohol, Rescue operation from natural calamities etc. Motivational speech are organised from time to timeto make the villager aware about the health related issues, Education and its importance in social life, livelihood through Rabi and Kharif cultivation by using organic and other Scientific methods. During Covid 19 pandemic, for more than one month locked downed period the Khoirabari college teaching and Non-teaching staff individually put forward the helping hands to the weaker section of the society. To enhance the social responsibilities of the rural areas the college authorities as well as the student's community often visit this village as well as nearly villages to organise awareness programme against the various social evils. The college use to felicitate the meritorious students in different areas of this village every year.

2. Title of the practice:- Anti-Ragging campaign:-

a) Objectives of the Practice:-

1. To create a ragging free environment
2. To create friendly and homely environment
3. To create studies/educational environment in the college

Ragging is an unsocial and wild behaviour and disorder often taken place basically in educational institute that spoils the lives of the students and destroy the educational environment. A better ragging incident took place in the last days of Nov 22 in the Dibrugarh University boys Hostel has exposed the entire arena of Assam to the world. As a result both victims and effected students will have to suffer curse throughout the whole life. Khoirabari College to restrict those evils of ragging has been very serious since its inception. In the beginning of academic session the college arranges a motivational cum social awareness meeting comprising college employees, student's union of the college, students community, guardian, and social workers within college premises, A anti ragging cell is also formed to look into the matter of ragging within campus throughout the year for the session 2021-2022 Dr. Uttam Kalita, Mr. Bishajoyti Baruah (Geo), Dr. Bibungshar Swargiary (Bodo), and Miss Kalyani Daimari (Eng) are entrusted the responsibility of the anti-ragging cell. The college authority has put a number of CC cameras in the sensitive outdoor locations, classroom, auditorium, Library, Office room, etc, in the college. The college authority is very much happy to announce that there has not been single instance of ragging in our college.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Performance of Khoirabari College as an institution in a distinctive area of priority and thrust.

Khoirabari College being a higher educational institution in remote area always tries to make social contribution, apart from academic service. The social contribution offered by this institution is merely covers the programmes like social awareness against pandemic, illiteracy and on the matter of health, human rights in and around the local areas. Apart from it, the College feels the sense of preservation of culture and heritage in the society. Such one of the most distinctive programmes has undertaken by Khoirabari College in general and the department of History in particular, to enhance co-operation in preserving the archaeological resource of Sri Sri Tamreswar Devalaya.

Sri Sri Tamreswar Devalaya is one of the important Archaeological sites of Assam registered under the Directorate of Archaeology, Assam situated in Dewriapara, Khoirabari in Udalguri district. The Devalaya area is full of scattered Archaeological remains of a ruined SHIVA (Temple) Devalaya of 9th to 10th century A.D. The department of History has signed a memorandum of understanding (MOU) with Sri Sri Tamreswar Devalaya on certain terms and conditions.

The department of History, in collaboration with other department of Khoirabari College will enhance co-operation in searching out the lost royal 'Copper plate Inscription' of Sri Sri Tamreswar Devalaya, issued in the year of 1786 A.D. by the Ahom King Gaurinath Singha of Assam.

Khoirabari College feels proud in recovering Copper plate Inscription of the Devalaya as it was under preservation of the Directorate of Historical antiquity of Assam.

Similarly, the department of History has been in association with the management committee of Sri Sri Tamreswar Devalaya in approaching the Directorate of Archaeology, Assam for further Excavation in the plinth of the Devalaya for new discovery. It is noteworthy that the first excavation was undertaken in 2006-07 by the Directorate, but it was not completed. Therefore, the joint committee urged the Directorate to adventure second phase of excavation shortly. The response of the government is waited. Moreover, the teachers of Khoirabari College have been often playing a role of a guide to tourist, researchers and devotees for a long period. The Students and the teachers of our College visit the Devalaya from time to time specially in the festival and involve the cleanliness drive and protection of this historical place.

Apart from the department of History, other department of Khoirabari College has been rendering service to different fields. For smooth functioning, the departments have already signed memorandum of understanding with different institutions.

According to the understanding of the MOU, Departments of Khoirabari College have successfully conducted numbers of activities including student exchange programmes.

Outcomes:

The performance of Khoirabari College in one distinctive area of priority and thrust has the following outcomes:

1. It involves and encourages the students and college community to develop their understanding and relations with greater society.

2. It also encourages the students to have a sense of preservation of archaeological remains as their own heritage and resource.

3. It creates an environment of social harmony and fraternity among the students and local devotees, Tourists and researchers because of exchange of their views.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

Khoirabari College is located at a pollution free, comparatively disease free and comparatively crime free environment. It is surrounded by beautiful breath taking view of nature apart from traditional village houses built in Assamese style.

The college is situated in the heart of Khoirabari town which is archeologically, culturally and historically very rich. The place is beautified by the natural beauty and few kms to the north many picnic places exist with Bhutan border.

The College has endeavored to motivate the school students of the locality and nearby villages through free motivational classes done in the schools by the faculty members.

Our student has successfully competed in the national archery competition.

Our students are equally expert in sports and curricular activities in state level, university level and district level.

During the Covid-19 pandemic, the faculties and the employees extended helping hands to the needy people of the locality with food and other materials.

Our one of the alumni has been working as Principal in Dakshin Guwahati College, Guwahati, and many students are engaged in different fields.

Our faculty member L. Phiran Singh has produced many national, state and university level Archery players.

Concluding Remarks :

Khoirabari College is an Arts Stream College where courses are offered to students as per CBCS System and Outcome Based Education is given emphasis.

The College maintains continuous internal and external evaluation. The college liberally integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and sustainability into the Curriculum, It is always attentive to the learning level and progression of the students and conduct bridge courses and remedial classes. The teachers always try to get updated with the ICT tools for teaching.

The College is sensible towards research environment and endeavors for promoting innovative ideas to create skillful environment. It carries extension activities in the neighborhood community frequently. The institution has adequate facilities for teaching learning viz., classrooms, laboratories, computer equipment, etc. and constantly tries to improve it. The college always gives importance to ICT up gradations. It has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga etc. with a view to all round development of the students.

Library is automated using Library Management System using KOHA software and it has sufficient numbers of

books and journals to fulfill the academic interest of students and faculty members.

The Alumni Association of the college has been actively working as an integral part of the institution.

The governance of the institution is always in conformity with the vision and mission of the college. It is committed to decentralization in implementing various planning's and activities. It focuses on strategic plans and execution of the same.

The college regularly audits its financial transaction.

The IQAC Cell of the College constantly puts its efforts to develop academic as well as other environment of the college. Grievances regarding issues like Gender, Ragging, sexual harassment etc. are dealt with utmost sensitivity. The college campus is a Green Campus and is single plastic free and tobacco free zone.

The College has continuously endeavored to preserve the local traditional, it focuses on empowerment of women through different programmes.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 187 Answer after DVV Verification: 188
1.4.1	**Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)** Answer before DVV Verification : Yes Answer After DVV Verification: Yes
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of students admitted year wise during last five years** Answer before DVV Verification:

2.1.1.1 Before:

2021-22	2020-21	2019-20	2018-19	2017-18
1280	1252	1299	1455	1345

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
441	421	433	485	476

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1460	1460	1460	1460	1460

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
526	526	526	526	526

Remark : Value has been updated as per attachments

2.1.2	**Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)**

2.1.2.1. *Number of actual students admitted from the reserved categories year - wise during the last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
421	441	460	467	434

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
146	151	162	156	170

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
540	540	540	540	540

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
194	194	194	194	194

Remark : Value has been updated as per attachment

2.4.2	**Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
17	17	17	17	17

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
15	15	15	15	15

3.1.1	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	2	2	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	2	2	0	0

Remark : Value has been updated as per attachment

3.3.1	*Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	0

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
44	10	22	6	6

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
11	10	15	5	3

Remark : Value has been updated as per attachment

3.4.3 | **Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3	1	0	0	0

3.5.1 | **Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification : 22
Answer After DVV Verification :4

4.1.2 | **Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)**

4.1.2.1. Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
47.17	10.00	31.30	39.20	29.97

	Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4.71	10.00	3.13	3.92	2.99

4.3.2	**Student – Computer ratio (Data for the latest completed academic year)** 4.3.2.1. **Number of computers available for students usage during the latest completed academic year:** Answer before DVV Verification : 32 Answer after DVV Verification: 32
4.4.1	**Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>53.37</td><td>20.78</td><td>11.27</td><td>55.68</td><td>11.68</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>53.3765</td><td>20.78</td><td>11.27</td><td>55.68</td><td>11.68</td></tr></table>
5.1.1	**Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years** 5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>1033</td><td>989</td><td>1015</td><td>902</td><td>914</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>564</td><td>881</td><td>973</td><td>873</td><td>11</td></tr></table>
5.1.2	*Capacity building and skills enhancement initiatives taken by the institution include the following*

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Answer before DVV Verification : B. 3 of the above
Answer After DVV Verification: C. 2 of the above
Remark : Value has been updated as per attachment

5.1.4	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : C. Any 2 of the above
Answer After DVV Verification: C. Any 2 of the above

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
19	18	11	24	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10	13	6	9	6

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1280	1252	1299	1455	1345

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
258	256	173	318	276

Remark : Value has been updated as per attachment

5.2.2	**Percentage of students qualifying in state/national/ international level examinations during the**

last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.2.1. *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	1	0	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	2	1	0	0

5.2.2.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	2	1	0	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	2	1	0	1

Remark : Value has been updated as per attachment

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	4	2	6	5

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

0	0	0	0	0

Remark : Certificate of Participation/inter collegiate certificates /District level certificates not considered. HEI has not provided e-copies for their claim. Hence, the value updated

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
25	0	40	25	22

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	5	9	3

6.3.3	**Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
18	20	46	10	6

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
16	15	21	8	6

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	4	3	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
09	09	09	09	09

	Remark : Value updated as per IIQA
6.5.2	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality initiatives with other institution(s)/ membership of international networks** 3. **Participation in NIRF** 4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc** Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: C. Any 2 of the above Remark : Value has been updated based on assessment of content /documents provided by HEI
7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: B. 3 of the above
7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : Value has been updated based on assessment of content /documents provided by HEI ad considering assessment /Academic Year

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 21 Answer after DVV Verification : 24